AUSTRALIAN NATIONAL IMAMS COUNCIL

ANIC Chaplaincy Services Code of Conduct

The Vision of a Muslim Chaplain is derived from the saying of the Prophet Muhammad, peace and blessings of Allah be upon him, where he said:

"The Believer is easy to like others, and is easily liked and approached by others. There is no good in someone who does not find it easy to like others, and who is not easily approachable. The best of people are those who are more beneficial to people."[1]

1. As a Chaplain who is nominated and endorsed by the Australian National Imams Council, you must provide the most dignified and highest standard of service in the workforce and chaplaincy services.

2. The Role of the Chaplain is quite broad and varied with its emphasis on offering practical, emotional and spiritual support. These services may include:

   - Pastoral Care
   - Advocacy
   - Pastoral
   - Counselling
   - Companionship
   - Spiritual guidance
   - Worship
   - Debriefing
   - Education
   - Prayer

3. You will carry the vision, believe in ANIC's vision, goals, objectives including abiding by the ANIC Imams code of Honor, and believe and focus in the unity of the Imams and the community. (Code of Honor)

4. You will not compromise any of the core principle values of Islam and outlined by ANIC during and outside provision of chaplaincy services.

5. You will produce your Islamic Studies and Chaplaincy certifications and qualifications if requested.

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[1] al-Tabarāni, al-Mu'jam al-Awsat, Hadith No. 5787

6. You have served 2 years as either a Full or Associate Member in the local State Council of Imams and you are a current and valid financial member.

7. You had at least 70% attendance in the local State Council of Imams meetings and events in the past 3 years.

8. No disciplinary penalty was issued against You from any State Council of Imams.

9. You will always adhere to the decisions made by the ANIC and State Council of Imams executive committee.

10. You will sign an undertaking of commitment and confidentiality agreement.

11. You must notify ANIC immediately if and when you become aware that there is a conflict of interest.

12. You have good communication skills, and you will be active in responding to all correspondence made by ANIC.

13. You will fulfil all tasks given to you to the best of ability.

14. You should be attired modestly and relevant to the occasion that is fitting and respectable.

15. You must notify ANIC immediately of any changes to your personal details that you have provided at the time of your application. (eg. address, name, phone number, email etc)

16. You will be prepared to attend events, meetings and travel on behalf of ANIC in relation to the provision of Chaplaincy services.

17. You will be abiding by your relevant workplace code of conduct, policies, and rules.

18. You will be courteous, caring and professional at all times.

19. You will be attending professional development courses when required.

20. You will be a team player and willing cooperate and work with others.

21. You will respect and abide by the final outcome of all ANIC's resolutions and decisions.

22. You will not speak on behalf of ANIC unless authorised by the ANIC executive committee or through the responsible person of ANIC.

23. You understand and agree, that you will be attending all ANIC executive committee meetings when required, and take responsibility of updating ANIC executive committee, including submitting the quarterly reports to the ANIC Executive Committee or the responsible person of ANIC.

24. You understand and acknowledge that if you are no longer a member of ANIC that your chaplaincy position will be revoked by ANIC.

25. Any interaction, comment, belief, or statement that you issue in the provision of your chaplaincy service must always bear in mind fairness, equity, balance and not seek to insult or harm any individual.

26. You understand that your nomination to the chaplaincy service will be reviewed and evaluated by ANIC from time to time.